Katy Independent School District

Junior or Senior Excused Absence Request for a College/Technical School/Military Visit

Student's Name	Last						
	2000	First	Middle	Grade Level Junior	☐ Senior	School Year	
Part I - To be o	ompleted t	y the parent.					
		COMPL	ETED BY THE PAR	ENT			
Name of College(s)/	Jniversity(ies)/Te	chnical School/Military Fa			Scheduled Visit(s)	(up to two days)	
Reason for visit:						ě	
meet the followi during their sen approved after 1. The stude 2. The stude 3. The stude 4. The absen I understand the absence to be I understand the	ng criteria will ior and junior the visit. A ent is classified ent has no truanent is not in a Dance is not on a ent if a studer marked as expessed absences	be allowed excused year. A student's a student's absence as a junior or senior batter or other attendance AEP placement or assidate that state testing of the is absent for a concused due to the concess will count toward	gned to a JJAEP. or final exams are schedu college/technical sche criteria above, the abs d the number of abse	ne purpose of renexcused united unless: led. cool/military visence will remained allowed	naking a colle til this form is sit and is no nain unexcuse for final exan	ge/military visit(s) s completed and t eligible for the ed.	
G offered in or distinguish bet Parents can ver	der to gain control dween excuserity college/tee	redit or to be consi ed and unexcused chnical school/milita	22 requires a student to dered for promotion. absences in fulfilling ry visit absences have and reviewed by campo	The attendar the 90 percent been changed	nce for credit nt attendance of to excused the	statute does not requirement.	
Parent's/Guardian's/				Date			
COMPLE	TED BY TH	nat the above-named	HNICAL SCHOOL/M			SENTATIVE	
Printed Name of Co	llege/Military Rep	resentative	Title	Title			
Signature of College	ignature of College/Military Representative			Telephone Number			
Linon completi	on of Part II, t	he parent/guardian/a	adult student should re	turn this form t	o the campus	administrator.	
	FOR AD		JSE ONLY VERIFI Verification (ch	CATION OF neck item number for 2. 3.		nt meets criteria)	

Upon completion of Part III, this form will be returned to the attendance clerk. If approval is granted, the absence will be changed to an excused absence.

(NOTE: Attendance office personnel should retain a copy of this form for auditing purposes.